



**MINUTES OF THE REGULAR MEETING OF THE
PALISADE BOARD OF TRUSTEES
July 22, 2025**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Stan Harbaugh, Jeff Snook, Rick Fox, Sarah Matchett, and Mayor Pro-Tem Jamie Somerville. Trustee Nicole Maxwell was absent. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Community Development Director Devan Aziz, Public Works Director Brian Flenniken, and Parks, Facilities & Events Director Troy Ward.

AGENDA ADOPTION

Motion #1 by Mayor Pro-Tem Somerville, seconded by Trustee Matchett, to approve the agenda as amended to include Item B *Colorado Water Trust Water Use Agreement* under New Business..

A voice vote was requested.

Motion carried unanimously.

TOWN MANAGER REPORT

Town Manager Janet Hawkinson announced that the Invitation to Bid was published for the construction of the sewer transfer project.

Public Works Director Brian Flenniken gave a brief presentation updating the Board on recent and upcoming projects by the Public Works Department.

CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.

- **Expenditures**

Approval of Bills from Various Town Funds – June 25, 2025 – July 8, 2025.

- **Minutes**

Minutes from the July 1, 2025, Special Board of Trustees Meeting.

Minutes from the July 8, 2025, Regular Board of Trustees Meeting.

Motion #2 by Mayor Pro-Tem Sommerville, seconded by Trustee Harbaugh, to approve the consent agenda as presented.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox

No:

Absent: Trustee Maxwell

Motion carried.

NEW BUSINESS

Letter Regarding the Wildcat Loadout Facility Environmental Assessment

Town Manager Janet Hawkinson reviewed the proposed letter that was drafted by the Town Attorney at the Board of Trustees' request.

Motion #3 by Mayor Pro-Tem Somerville, seconded by Trustee Matchett, to approve directing the Mayor to sign and send a letter regarding the Wildcat Loadout Facility Environmental Assessment to the United States Department of the Interior Bureau of Land Management as presented.

A roll call vote was requested.

Yes: Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai

No:

Absent: Trustee Maxwell

Motion carried.

Colorado Water Trust Water Use Agreement

Town Manager Hawkinson reviewed the proposed agreement and briefly explained the history of similar agreements with Colorado Water Trust.

Motion #4 by Mayor Pro-Tem Somerville, seconded by Trustee Snook, to approve directing the Town Manager to enter into an agreement to release up to 200 acre-feet of water from Reudi Reservoir to the Colorado Water Trust for \$8,000.00..

A roll call vote was requested.

Yes: Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai, Trustee Harbaugh

No:

Absent: Trustee Maxwell

Motion carried.

PUBLIC COMMENT

Mary Miller, Palisade, CO; requested information on how to get irrigation to her property.

Matt Payne, Palisade, CO; commended the Board on the decision to move forward with the letter to the US Department of the Interior Bureau of Land Management, and suggested various alternatives to generate revenue for the Town of Palisade.

COMMITTEE REPORTS

Trustee Snook summarized the most recent Tourism Advisory Board meeting; Mayor Pro-Tem Somerville gave a brief update on the Palisade Chamber of Commerce and their upcoming Peach Fest events. Mayor Mikolai updated the Board on the latest meeting with the Grand Valley Regional Transportation Committee (GVRTC). Trustee Harbough reflected on the recent meeting with the Associated Governments of Northwest Colorado (AGNC). Trustee Matchett gave a brief update on Grand Junction Economic Partnership (GJEP).

ADJOURNMENT

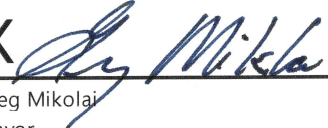
Motion #5 by Mayor Pro-Tem Somerville, seconded by Trustee Harbaugh, to adjourn the meeting at 6:30 pm.

A voice vote was requested.

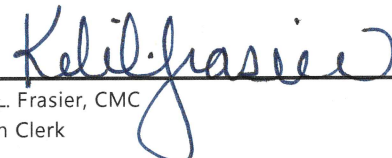
Motion carried unanimously.

WORK SESSION

The Board of Trustees and staff relocated to the Cameo Sport Shooting Complex for a tour of the facility. Present at the tour were Trustees Stan Harbaugh, Jeff Snook, Rick Fox, Sarah Matchett, Mayor Pro-Tem Jamie Somerville, Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Community Development Director Devan Aziz, Public Works Director Brian Flenniken, and Parks, Facilities & Events Director Troy Ward. No official action of the Board of Trustees for the Town of Palisade was conducted during this tour.

X 

Greg Mikolaj
Mayor

X 

Keli L. Frasier, CMC
Town Clerk

